



# CPARS Evaluation Data Dictionary

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## 1 Introduction

### 1.1 Identification

This document contains a view of the Contractor Performance Assessment Reporting System (CPARS) Evaluation Data Dictionary and directs the reader to various other documents for a more detailed picture of the data elements found within CPARS.

### 1.2 System Overview

The Federal Acquisition Regulation (FAR) requires that contractor performance information be collected (FAR Part 42.15) and used in source selection evaluations (FAR Part 15). Source selection officials rely on clear and timely evaluations of contractor performance to make informed business decisions when awarding government contracts and orders. This information is critical to ensuring that the federal government only does business with companies that provide quality products and services in support of the agency's missions.

CPARS-generated past performance information (PPI) is one of the tools used to communicate contractor strengths and weaknesses to source selection officials and Contracting Officers. Communication between the Government and contractor during the performance period is encouraged. The contractor performance evaluation is a method of recording contractor performance and is not the primary method for reporting performance information to the contractor. Evaluations should be an objective report of the performance during a period against the contract/order requirements. Information in the evaluation represents the contractor's performance appraisal; therefore, the information to support the evaluation (including the rating and narrative to explain the rating) should accurately depict and correspond to the contractor's performance.

All past performance information is treated as "For Official Use Only/Source Selection Information" in accordance with FAR 2.101 and 3.104 and 42.1503; this information is source selection information because it supports ongoing source selections. All evaluations have the unique characteristic of always being pre-decisional in nature. Access to the system and other performance information is restricted to those individuals with an official need to know.

The Naval Sea Logistics Center (NSLC) Portsmouth developed CPARS as a Department of Defense tool that is now utilized by all federal agencies and meets requirements for SAM; NSLC maintains it on behalf of the General Services Administration Integrated Acquisition Environment (GSA IAE). CPARS is hosted by DISA in Fort Meade, Maryland.

This data dictionary addresses the data elements associated with the user-interactive fields within the CPARS system for all user roles. Data elements associated with other capabilities will be added as requirements are developed.

### 1.3 Document Organization

This Data Dictionary provides overall listing and descriptions of all CPARS data fields associated with an evaluation. Using this document allows you to view the characteristics and usage of each data element. This document includes CPARS field definitions and table definitions.

CPARS utilizes SAM and FPDS data feeds to generate information within the system, for definitions of these sourced data fields follow the links below.

SAM.gov Data Dictionary: <https://sam.gov/data-services/Data%20Dictionary?privacy=Public>

FPDS.gov Data Dictionary:  
[https://www.fpds.gov/downloads/Version\\_1.5\\_specs/FPDS\\_DataDictionary\\_V1.5.pdf](https://www.fpds.gov/downloads/Version_1.5_specs/FPDS_DataDictionary_V1.5.pdf)



## 2 CPARS Evaluation Field Definitions

**Field Name: Contract Number**

**Type:** text

**Length:** 25, min 13

**Source:** FPDS

**Description:** Identified as Procurement Instrument Identifier in FPDS. The unique identifier for each contract, agreement or order.

**Required/Optional:** Req

**Field Name: Order Number**

**Type:** text

**Length:** 25, min 4

**Source:** FPDS

**Description:** Identified as Referenced Procurement Instrument Identifier in FPDS. When reporting orders under Indefinite Delivery Vehicles (IDV) such as a GWAC, IDC, FSS, BOA, or BPA, report the Procurement Instrument Identifier (Contract Number or Agreement Number) of the IDV. For the initial load of a BPA under a FSS, this is the FSS contract number. Note: BOAs and BPAs are with industry and not with other Federal Agencies.

**Required/Optional:** Opt

### 2.1 Contractor Information

**Field Name: Unique Entity ID**

**Type:** text

**Length:** 12

**Source:** SAM

**Description:** The unique, twelve-digit entity identifier. Unique Entity IDs are issued by and are part of an entity's record in the Entity Management section of SAM.

**Required/Optional:** Req

**Field Name: Vendor Name**

**Type:** text

**Length:** 120

**Source:** SAM

**Description:** Legal Business Name in SAM.

**Required/Optional:** Req

**Field Name: Division Name**

**Type:** text

**Length:** 60

**Source:** SAM

**Description:** The Division Name, if the entity registering does business as a division or is part of a larger company, as provided by the entity in Core Data.

**Required/Optional:** Opt



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**Field Name: Street**

**Type:** text

**Length:** 150

**Source:** SAM

**Description:** The first line of an address.

**Required/Optional:** Opt

**Field Name: City**

**Type:** text

**Length:** 35

**Source:** SAM

**Description:** The name of the city in a given address type.

**Required/Optional:** Opt

**Field Name: State**

**Type:** drop-down

**Length:** N/A

**Source:** SAM

**Description:** The state code in which the U.S. entity is located.

**Required/Optional:** Opt

**Field Name: Zip Code**

**Type:** number

**Length:** 5

**Source:** SAM

**Description:** U.S. ZIP Code, or international Postal Code, associated with the address.

**Required/Optional:** Mandatory for U.S. and Canadian addresses. Optional for other international addresses.

**Field Name: Country**

**Type:** drop-down

**Length:** N/A

**Source:** SAM

**Description:** The country code representing where the entity is located. Codes adhere to the U.S. Government's Geographic Entity Name and Code (GENC) Profile of the ISO 3166 International Standard for country codes.

**Required/Optional:** Opt

**Field Name: CAGE Code**

**Type:** text

**Length:** 5, fixed

**Source:** SAM

**Description:** The Commercial And Government Entity (CAGE) Code is a five-character alpha-numeric identifier assigned to entities located in the United States and its outlying areas by the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Program to identify a given facility or location of a commercial or government entity. All registrations in SAM go through the CAGE Code assignment/validation process after submission.

**Required/Optional:** Opt



**Field Name: Product/Service Code**

**Type:** text  
**Length:** 4, fixed  
**Source:** FPDS

**Description:** The four-character code used to describe products, services, and research and development (R&D) the entity is offering to the federal government. Products have a digit in the first position. Services and R&D have a character in the first position. An entity can select up to 500 PSCs to include in their entity registration.

**Required/Optional:** Req

**Field Name: Principal NAICS Code**

**Type:** number  
**Length:** 6, fixed  
**Source:** FPDS

**Description:** The North American Industry Classification System (NAICS) codes designate major sectors of the economies of Mexico, Canada, and the United States.

**Required/Optional:** Req

**2.2 Contract Information**

**Field Name: Business Sector - Subsector**

**Type:** drop-down  
**Length:** 23  
**Source:** CPARS

**Description:** Identifies the Business Sector as Systems, Non-Systems, Architect-Engineer, or Construction. For Systems and Non-Systems contract/orders, identifies the appropriate Sub-Sector.

**Required/Optional:** Req

Systems	Non-Systems
Aircraft	Professional/ Technical and Management Support Services
Shipbuilding	Repair and Overhaul (excludes ships)
Space	Facilities Services
Ordinance	Transportation and Transportation Related Services
Ground Vehicles	Software
Training Systems	Hardware
Other Systems	Telecommunications Equipment or Services
Science and Technology Systems	Mechanical
	Structural
	Electronics
	Electrical
	Ammunition
	Personnel Support
	Facilities Equipment and Supplies
	Fuels
	Vehicles and Other Related Equipment
	Science and Technology – Non-Systems



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**Field Name: Contracting Office**

**Type:** text

**Length:** 40

**Source:** CPARS

**Description:** Identified as Referenced IDV Agency Identifier in FPDS. Report the agency ID for the IDV against which the order is placed. When reporting the initial load of a BPA under a FSS, report the agency ID associated with FSS contract number. Leave blank if the IDV is unique, and agency ID is not required to uniquely identify the delivery vehicle.

**Required/Optional:** Req

**Field Name: Location of Work**

**Type:** text

**Length:** 300

**Source:** FPDS

**Description:** Identified as Principal Place of Performance Name in FPDS.

**Required/Optional:** Opt

**Field Name: Contracting Officer**

**Type:** text

**Length:** 40

**Source:** CPARS

**Description:** Name of Contracting Officer overseeing the evaluation.

**Required/Optional:** Req

**Field Name: Contracting Officer Phone Number**

**Type:** text

**Length:** 30

**Source:** CPARS

**Description:** The commercial phone number in the following format: (XXX)XXX-XXXX

**Required/Optional:** Req

**Field Name: Date Signed**

**Type:** date

**Length:** 7

**Source:** FPDS

**Description:** The date that a mutually binding agreement was reached. The date signed by the Contracting Officer or the Entity, whichever is later.

**Required/Optional:** Req

**Field Name: Est. Ultimate Completion Date/Last Date to Order**

**Type:** date

**Length:** 7

**Source:** FPDS

**Description:** The estimated or scheduled completion date including the base contract or order and all options (if any) whether the options have been exercised or not.

**Required/Optional:** Req



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**Field Name: Estimated/Actual Completion**

**Type:** date

**Length:** 7

**Source:** FPDS

**Description:** The completion date of the base contract plus options that have been exercised.

**Required/Optional:** Opt

**Field Name: Funding Office ID**

**Type:** text

**Length:** 6

**Source:** FPDS

**Description:** The funding agency provided code that identifies the office (or other organizational entity) that provided the preponderance of funds. If the Funding Agency is a non-DoD agency, the code is defined by the agency. If the Funding Agency is a DoD agency, the code is the DoD Activity Address Code (DODAAC).

**Required/Optional:** Req

**Field Name: Contract Percent Complete**

**Type:** text

**Length:** 3

**Source:** FPDS

**Description:** The percent of the contract/order that has been completed at the time the evaluation is being done. Data from any Earned Value Management Systems, progress reports, schedule, and payment information as applicable to calculate the percent complete.

**Required/Optional:** Opt

**Field Name: Base and All Options Value**

**Type:** number

**Length:** 22

**Source:** FPDS

**Description:** For the Award it is the mutually agreed upon total contract value including all options (if any). For IDVs the value is the mutually agreed upon total contract value including all options (if any) AND the estimated value of all potential orders. For modifications enter the CHANGE, positive or negative of these values, if any.

**Required/Optional:** Req

**Field Name: Action Obligation**

**Type:** number

**Length:** 22

**Source:** FPDS

**Description:** The amount that is obligated or de-obligated by this transaction.

**Required/Optional:** Opt





**Field Name: Extent Competed**

**Type:** text

**Length:** 22

**Source:** FPDS

**Description:** A code that represents the competitive nature of the contract.

**Required/Optional:** Opt

Type of Award	Description
Competed under SAP	The action is competed under the Simplified Acquisition Threshold.
Competitive Delivery Order	(Apply to Full and Open Competition pursuant to FAR 6.1 and only apply to Delivery Orders) The IDV Type is a Federal Schedule. Report this option when the Order delivery/task order award was made pursuant to a process that permitted each contract awardee a fair opportunity to be considered. See FAR Part 16.505(b)(1). The action is for the award of a multiple award schedule or an order against a multiple award schedule pursuant to FAR 6.102(d)(3) and the applicable provisions referenced there under.
Follow On to Competed Action	The action is a follow on to an existing competed contract. FAR 6.302-1.
Full and Open Competition	The action resulted from an award pursuant to FAR 6.102(a) - sealed bid, FAR 6.102(b); competitive proposal, FAR 6.102(c); Combination, or any other competitive method that did not exclude sources of any type.
Full and Open Competition after Exclusion of Sources	Some sources are excluded before competition.
Non-Competitive Delivery Order	Competitive procedures are not used in awarding the delivery order for a reason not included above (when the action was non-competitive).
Not Available for Competition	The contract is not available for competition.
Not Competed	The contract is not competed.
Not Competed under SAP	The action is NOT competed under the Simplified Acquisition Threshold.

**Field Name: Type of Contract**

**Type:** drop-down

**Length:** N/A

**Source:** FPDS

**Description:** The type of contract as defined in FAR Part 16 that applies to this procurement.

**Required/Optional:** Opt



Type
Combination
Cost Plus Award Fee
Cost Plus Fixed Fee
Cost Plus Incentive Fee
Cost No Fee
Cost Sharing
Firm Fixed Price
Fixed Price Award Fee
Fixed Price Level of Effort
Fixed Price with Economic Price Adjustment
Labor Hours
Other
Time and Materials

**Field Name: Complexity**

**Type:** drop-down

**Length:** N/A

**Source:** CPARS

**Description:** Contract/order technical complexity in accordance with the following definitions.

**Required/Optional:** Req

Complexity Level	Description
Low	The contract requires mature, proven technology or services of a non-complex nature, such as the production of simple items or performance of simple operations. Contract requirements are simple and efforts are routine; highly skilled labor is not required in order to meet contract requirements. The contract may be for a follow-on, repetitive type, or commercial acquisition. Contract requirements can be accomplished with a low degree of management effort and routine services may be performed with minimal supervision. Examples include commercial-off-the-shelf supplies or parts such as transistors and commercial services such as grounds keeping.
Medium	The contract requires mature, proven technology or services of a moderately complex nature. While the technology may be moderately complex and the services require skilled labor, no new technology is being developed and the technology is being used for



Complexity Level	Description
	proven applications only; no new applications of the technology are being performed. Contract specifications have moderate tolerances and may have a routine delivery schedule. A moderate degree of management oversight is required to ensure accomplishment of contract requirements. Examples include night vision goggles, design and construction services for routine repairs and alterations to real property, and financial support services.
High	The contract requires new technology or services, or a new application of existing technology or services, with a high degree of technical uncertainty. Performance requires state of the art machinery or highly skilled personnel. Contract specifications include stringent tolerance limits and services must be performed to exacting standards. The contract may have an accelerated delivery schedule. A high degree of management effort is required to ensure accomplishment of contract requirements. Examples include development of new aircraft or weapons systems.

**Field Name: Termination Type**

**Type:** drop-down

**Length:** N/A

**Source:** CPARS

**Description:** Describe if the contract/order has been terminated: None, Default, Convenience, or Cause.

**Required/Optional:** Req

**Field Name: Organization**

**Type:** drop-down

**Length:** N/A

**Source:** CPARS

**Description:** Responsible organization for the contract/order from agency's pre-established structure.

**Required/Optional:** Req

**Field Name: Project Number**

**Type:** text

**Length:** 25

**Source:** CPARS

**Description:** Agency assigned Project Number, if applicable.

**Required/Optional:** Opt

**Field Name: Project Title**

**Type:** text

**Length:** 2000

**Source:** CPARS

**Description:** A short but detailed descriptive narrative (in plain English) of the program or project that informs the reader of the program's or project's purpose and intent. A good source for this description can be found in the statement of work or statement of objectives, requirements document, the acquisition plan, etc. Spell out all abbreviations and acronyms.

**Required/Optional:** Req



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**Field Name: Contract Effort Description**

**Type:** text

**Length:** 3000

**Source:** CPARS

**Description:** A detailed description of the contract/order effort that identifies the key requirements and/or type of effort. This section is of critical importance to future source selection officials. The description should be detailed enough so that it can be used in determining the relevance of this program or project to future source selections.

**Required/Optional:** Req

**Field Name: Key Subcontractors and Effort Performed Unique Entity ID**

**Type:** text

**Length:** 12

**Source:** CPARS

**Description:** Inclusion of up to three (3) subcontractors, including Unique Entity ID, performing either a critical aspect of the contracted effort or more than 25 percent of the dollar value of the effort. If possible, include the amount of subcontract costs of the total contract/order effort. Discussion of the prime contractor's management of the subcontractor should be included under the Management evaluation area.

**Required/Optional:** Opt

**Field Name: Key Subcontractors and Effort Performed, Effort**

**Type:** text

**Length:** 1000

**Source:** CPARS

**Description:** A detailed description of up to three (3) individual subcontractors that supported the contract/order effort that identifies the key requirements and/or type of effort.

**Required/Optional:** Opt

**Field Name: Small Business Subcontracting**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** Subcontracting plan requirement. (See FAR Part 19.702)

Answer to the following questions:

- Does this contract include a subcontracting plan?
- Summary Subcontracting Report (SSR)?

**Required/Optional:** Req

**Field Name: Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR)**

**Type:** date

**Length:** 7

**Source:** CPARS

**Description:** If the contract includes a subcontracting plan, the date of the latest report submitted.

**Required/Optional:** Opt



## 2.3 Evaluation Fields

**Field Name: Evaluation Type**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** Indicates whether the evaluation is an interim, final, or addendum report.

**Required/Optional:** Req

**Field Name: Period of Performance Being Assessed**

**Type:** date

**Length:** 7

**Source:** CPARS

**Description:** The date (MM/DD/YYYY) that actual contract/order performance assessed.

**Required/Optional:** Opt

**Field Name: Quality Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this rating element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req

**Field Name: Quality Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the contractor's management of the quality control program, as well as the quality of the work itself.

**Required/Optional:** Req

**Field Name: Schedule Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this rating element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req

**Field Name: Schedule Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the timeliness of the contractor against the completion of the contract, task orders, milestones, delivery schedules, and administrative requirements (e.g., efforts that contribute to or affect the schedule variance).

**Required/Optional:** Req



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**Field Name: Cost Control Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req

**Field Name: Current Cost Variance**

**Type:** text

**Length:** 8

**Source:** CPARS

**Description:** If Cost Performance Report (CPR) or Cost/Schedule Status Review (C/SSR) data are available, identifies the current percent cost variance to date, the Government's estimated variance at completion (percent), and the cumulative schedule variance (percent). Indicates the cutoff date for the CPR or C/SSR used.

**Required/Optional:** Opt

**Field Name: Variance at Completion**

**Type:** text

**Length:** 8

**Source:** CPARS

**Description:** Computation of the Variance at Completion (VAC) cost percentage by subtracting the Estimate at Completion (EAC) from the Budget at Completion (BAC), dividing the result by the Budget at Completion (BAC) and multiplying by 100. The calculation is  $VAC = (BAC - EAC) / BAC \times 100$ . The BAC must be the current budget base against which the contractor is performing (including formally established Over Target Baselines (OTB)).

**Required/Optional:** Opt

**Field Name: Cost Control Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the contractor's effectiveness in forecasting, managing, and controlling contract/order cost.

**Required/Optional:** Req

**Field Name: Management Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req



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**Field Name: Management Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the integration and coordination of all activity needed to execute the contract/order, specifically the timeliness, completeness and quality of problem identification, corrective action plans, proposal submittals, the contractor's history of reasonable and cooperative behavior (to include timely identification of issues in controversy), customer satisfaction, timely award and management of subcontracts.

**Required/Optional:** Req

**Field Name: Small Business Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req

**Field Name: Small Business Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the contractor provided maximum practicable opportunity for Small Business (including Alaska Native Corporations (ANCs) and Indian Tribes) (including Small Disadvantaged Businesses (which also includes ANCs and Indian Tribes), Women Owned Small Businesses, HUBZone, Veteran Owned, Service Disabled Veteran Owned Small Business, and ANCs and Indian Tribes that are not Small Disadvantaged Businesses or Small Businesses) to participate in contract/order performance consistent with efficient performance of the contract/order.

**Required/Optional:** Req

**Field Name: Regulatory Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The rating that best fits this element for the performance period: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Req

**Field Name: Regulatory Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative reflecting the compliance with all terms and conditions in the contract/order relating to applicable regulations and codes, including aspects of performance such as compliance with financial, environmental (example: Clean Air Act, Clean Water Act), safety, and labor regulations as well as any other reporting requirements in the contract terms and conditions.

**Required/Optional:** Req





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**Field Name: Other Area 1**

**Type:** text

**Length:** 26

**Source:** CPARS

**Description:** User added title for additional rating area.

**Required/Optional:** Opt

**Field Name: Other Area 1 Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** Rating for additional factors for evaluation relevant to the contract: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Opt

**Field Name: Other Area 2**

**Type:** text

**Length:** 26

**Source:** CPARS

**Description:** User added title for additional rating area.

**Required/Optional:** Opt

**Field Name: Other Area 2 Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** Rating for additional factors for evaluation relevant to the contract: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Opt

**Field Name: Other Area 3**

**Type:** text

**Length:** 26

**Source:** CPARS

**Description:** User added title for additional rating area.

**Required/Optional:** Opt

**Field Name: Other Area 3 Rating**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** Rating for additional factors for evaluation relevant to the contract: N/A, Unsatisfactory, Marginal, Satisfactory, Very Good, Exceptional.

**Required/Optional:** Opt





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## 2.4 Evaluation Signatures

**Field Name: Assessing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** Narrative to reflect the contractor's performance during the reporting period.

**Required/Optional:** Opt

**Field Name: Assessing Official Recommendation**

**Type:** drop-down

**Length:** N/A

**Source:** CPARS

**Description:** The Assessing Official provides their recommendation on whether they would or would not continue to use the contractor in the future using the following statement: "Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I (Would/ Would Not) recommend them for similar requirements in the future." Users select either "Would" or "Would Not".

**Required/Optional:** Req

**Field Name: Name**

**Type:** text

**Length:** 40

**Source:** CPARS

**Description:** Assessing Official's name.

**Required/Optional:** Req

**Field Name: Title**

**Type:** text

**Length:** 36

**Source:** CPARS

**Description:** Assessing Official's job title.

**Required/Optional:** Opt

**Field Name: Organization**

**Type:** text

**Length:** 78

**Source:** CPARS

**Description:** Contracting Office associated to evaluation.

**Required/Optional:** Req

**Field Name: Phone Number**

**Type:** text

**Length:** 30

**Source:** CPARS

**Description:** Assessing Official's phone number.

**Required/Optional:** Opt



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**Field Name: Email Address**

**Type:** text

**Length:** 80

**Source:** CPARS

**Description:** Assessing Official's email address.

**Required/Optional:** Opt

**Field Name: Contractor Representative Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** The Contractor Representative's (CR) comments on the evaluation.

**Required/Optional:** Opt

**Field Name: Concurrence**

**Type:** drop-down

**Length:** 1

**Source:** CPARS

**Description:** The Contractor Representative concurrence with the evaluation: "Concur" or "Do Not Concur."

**Required/Optional:** Req

**Field Name: Name**

**Type:** text

**Length:** 40

**Source:** CPARS

**Description:** Contractor Representative's name.

**Required/Optional:** Req

**Field Name: Title**

**Type:** text

**Length:** 36

**Source:** CPARS

**Description:** Contractor Representative's job title.

**Required/Optional:** Req

**Field Name: Phone Number**

**Type:** text

**Length:** 30

**Source:** CPARS

**Description:** Contractor Representative's telephone number.

**Required/Optional:** Opt

**Field Name: Email Address**

**Type:** text

**Length:** 80

**Source:** CPARS

**Description:** Contractor Representative's email address.

**Required/Optional:** Opt



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**Field Name: Reviewing Official Comments**

**Type:** text

**Length:** 24000

**Source:** CPARS

**Description:** If the Contractor Representative does not concur with the evaluation, Reviewing Official's comments and dispute resolution.

**Required/Optional:** Opt

**Field Name: Name**

**Type:** text

**Length:** 40

**Source:** CPARS

**Description:** Reviewing Official's name.

**Required/Optional:** Req

**Field Name: Title**

**Type:** text

**Length:** 36

**Source:** CPARS

**Description:** Reviewing Official's job title.

**Required/Optional:** Req

**Field Name: Organization**

**Type:** text

**Length:** 78

**Source:** CPARS

**Description:** Reviewing Official's organization.

**Required/Optional:** Req

**Field Name: Phone Number**

**Type:** text

**Length:** 30

**Source:** CPARS

**Description:** Reviewing Official's phone number.

**Required/Optional:** Opt

**Field Name: Email Address**

**Type:** text

**Length:** 80

**Source:** CPARS

**Description:** Reviewing Official's email address.

**Required/Optional:** Opt



## Appendix A – Acronym List

This section contains an alphabetical listing of all acronyms, abbreviations, and their meanings as used in CPARS.

Acronym/Abbreviation	Meaning
ANCs	Alaska Native Corporations
ANSI	American National Standards Institute
AO	Assessing Official
AOR	Assessing Official Representative
APOC	Agency Point of Contact
BAC	Budget at Completion
BOA	Basic Ordering Agreement
BPA	Blanket Purchase Agreement
CAGE	Commercial And Government Entity
CAR	Contract Action Report
CCC	Canadian Commercial Corporation
CDR	Critical Design Review
CFR	Code of Federal Regulations
CO	Contracting Officer
COR	Contracting Officer Representative
COTS	Commercial Off The Shelf
CPARS	Contractor Performance Reporting System
CPR	Cost Performance Report
CPS	Contractor Performance System
CR	Contractor Representative
C/SSR	Cost/Schedule Status Report
CTA	Contractor Team Arrangement
DCMA	Defense Contract Management Agency
DISA	Defense Information Services Agency
DLA	Defense Logistics Agency
DoD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DPOC	Department Point of Contact
EAC	Estimate At Completion
ECP	Engineering Change Proposal
EO	Executive Order



Acronym/Abbreviation	Meaning
FAPIIS	Federal Awardee Procurement and Integrity Information System
FAR	Federal Acquisition Regulation
FOIA	Freedom of Information Act
FP	Focal Point
FPDS	Federal Procurement Data System
FPDS-NG	Federal Procurement Data System – Next Generation
FSS	Federal Supply Schedule
FY	Fiscal Year
GSA	General Services Administration
GWAC	Government Wide Acquisition Contract
HUBZone	Historically Underutilized Business Zone
IAE	Integrated Award Environment
IDIQ	Indefinite-Delivery-Indefinite-Quantity
IDV	Indefinite-Delivery Vehicle
ISR	Individual Subcontracting Report
MAC	Multi-Agency Contract
N/A	Not Applicable
NAICS	North American Industrial Classification System
NSLC	Naval Sea Logistics Center
OMB	Office of Management and Budget
OTB	Over Target By
PM	Program Manager
POC	Point of Contact
PPI	Past Performance Information
PSC	Product/Service Code
PWS	Performance Work Statement
RCRA	Resource Conservation and Recovery Act
RO	Reviewing Official
RSA	Randolph-Sheppard Act
S&T	Science and Technology
SAM	System for Award Management
SAP	Special Access Program
SAT	Simplified Acquisition Threshold
SB	Small Business



Acronym/Abbreviation	Meaning
SDB	Small Disadvantaged Businesses
SDVOSB	Service Disabled Veteran-Owned Small Business
SLA	State Licensing Agency
SOW	Statement of Work
SSR	Summary Subcontracting Report
UEI	Unique Entity Identifier
US	United States
USC	United States Code
VA	Veteran's Affairs
VAC	Variance at Completion
VOSB	Veteran-Owned Small Business
WOSB	Women-Owned Small Business